



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at the **CLARENDON HEALTH DEPARTMENT**:

**PUBLIC HEALTH INSPECTOR (HPC/EH 3)-VACANT**

(Salary range \$4,359,501 - \$5,182,077 per annum and any allowance (s) attached to the post)

**Job Summary:**

The successful incumbent will be responsible for supervising the activities of Public Health Inspectors engaged in the promotion and maintenance of standards of sanitation and Public Health and the control of communicable diseases in health districts.

**Qualifications & Experience:**

- Bachelor of Science Degree in Environmental Health
- Five (5) years' experience or any equivalent combination of training and experience
- Licensed with the Council for Professions Supplementary to Medicine (CPSM)
- Diploma in Meats & Other Foods Inspection
- Certificate in Supervisory Management

**Required Knowledge and Skills:**

- Knowledge of the principles and practices of public health.
- Knowledge of Government health policies and programmes particularly in the delivery of primary health care.
- Knowledge of public health laws and regulations.
- Knowledge of public health law and other regulations relating to public health and ability to interpret and apply them to health sanitation.
- Knowledge of new trends and developments in public health.
- Knowledge of the Jamaican society, culture and communities.
- Ability to supervise and control.
- Ability to set professional standards, motivate staff, maintain satisfactory relationships with staff, the community, and other health workers.
- Ability to recognize hazardous sanitation practises and implement remedial action.
- Ability to effectively communicate both verbally and in writing.

**Key Responsibilities:**

**Technical**

- Participating in the planning of Public Health programmes for health districts/programme areas, implements and review programmes.
- Investigating complaints and initiate remedial action; give advice and guidance to Public Health Inspectors regarding technical problems.
- Implementing Public Health Regulations and serve notices and institute prosecution to enforce the Public Law.
- Monitoring the inspection of hotels, villas, restaurant, bars, hairdressers and barber shops and make recommendation for licencing.
- Assessing sub-divisions and buildings for conformity with plans in relation to drainage and make the necessary recommendations.
- Supervising Public Health Inspectors engaged in the inspection of meats and other foods.

- Checking records of Junior Public Health Inspectors; assess and report on their performance, compile and submit monthly reports.
- Reporting promptly to health and other authorities outbreaks of illnesses or epidemics in the health districts.
- Participating in the planning and implementation of mass immunization programmes.
- Supervising Food Handlers Clinics and lecture community groups and give advice regarding Public Health to individuals.
- Organising health community meetings and liaise with other Community Health Staff in the delivery of primary health care in health districts.
- Orientating Public Health Inspectors for the Food Import Programme.
- Participating in the preparation of budgets for health districts.

**Special conditions associated with the job:**

- Required to travel extensively in the geographical assigned area.
- Required to represent the parish at regional and national levels.
- Required to meet critical deadlines.
- Required to work beyond normal hours including weekends and public holidays when necessary
- Exposure to confidential and sensitive information

Applications along with resume should be sent no later than **Friday, April 04, 2025** to:

The Senior Human Resource Officer  
Clarendon Health Department  
1-3 Jackson Street  
Denbigh, Clarendon  
E-Mail - [chdhrjobs@gmail.com](mailto:chdhrjobs@gmail.com)

**\*\*IMPORTANT NOTE: WE WILL ONLY ACCEPT APPLICATIONS BY EMAIL\*\***

**\*\*PLEASE INDICATE IN THE 'SUBJECT LINE' THE  
NAME OF THE POSITION FOR WHICH YOU ARE  
APPLYING\*\***

**NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED.**